



Job Title:	Artist Development Associate
Contract Type:	Freelance
Working Hours:	Default of 1 day per week, with flexibility
Pay:	£120 per day for approx. 25 days, May-October
Location:	Chisenhale Dance Space office
Line Manager:	Director

SUMMARY:

Chisenhale Dance is East London's champion of experimentation in dance and performance.

We're an artist Member-responsive organisation, based in an ex-warehouse space which has been a busy creative hub and affordable home for the dance community for more than 35 years. We offer classes for children and adults, artist development and support programmes for professional dance artists, and a boundary-pushing performance programme in our venue and beyond. Our programme is created by, with and in response to our Membership of 130+ dance and performance artists.

Chisenhale Dance has recently been awarded an Arts Council England grant to support a year-long programme boosting our public programme, Member-focussed artist development opportunities and continuing organisational change, including beginning a process to better support artists of colour in our Membership, and with access support available for neurodiverse artists.

We are seeking a dedicated and passionate individual to take on the role of Artist Development Associate. This is a project management role to further develop and deliver several artist development opportunities in the coming months, including residencies and bursaries.

This role will suit an artist who is experienced at managing projects, a producer, or an arts administrator with an interest and/or experience in inclusive ways of working. It is hoped the successful applicant could continue as a regular freelance member of the Chisenhale Dance team.

We are particularly keen to hear from people of colour / BAME applicants, as they are currently under-represented in our workforce.

DUTIES & RESPONSIBILITIES:

To work with the Director and Members to further develop, manage and evaluate the delivery of the following projects:

- Public call for proposals, selection and management of paid R&D residency weeks for artists of colour at Chisenhale Dance Space (12-23 August)
- An exchange week for Members of The Work Room, Glasgow and Chisenhale Dance (1-5th July)
- Allotment Fund bursary applications and awards for Member-led projects and proposals (1-2 rounds)
- Administration of the Artists of Colour Steering Group
- Contribute to the development of further projects and funding applications for artist development programmes at CDS, which could include the potential extension of this role
- Other artist development related projects, as required

JOB REQUIREMENTS:

- You have experience of successfully managing and delivering arts projects
- You have a passion for the work of the artists that Chisenhale Dance works with
- You have a working knowledge of dance and performance sector and funding structures
- You understand the needs of dance and live artists, and share a desire to better support them
- You share a belief that the arts need to be more inclusive and better represent our wider society and that we must amplify under-represented voices
- You have a desire to create and follow best practice, and to do things differently
- You are organised and efficient at administration with excellent knowledge of Word and Excel
- You are enthusiastic, self-starter motivated, practical and flexible

TO APPLY:

Please send your CV and a short covering letter telling us why you're the right person for this role to opportunities@chisenhaledancespace.co.uk and then please fill in the equal opportunities monitoring form: <https://forms.gle/pkMfsKPwDPHHmqwJA>

Deadline: 10am, Monday 29th April 2019

Interviews: Afternoon of Weds 1st May 2019 (please hold it if you're applying)

Start date: ASAP

If this process is not accessible to you, please contact Daniel Pitt on daniel@chisenhaledancespace.co.uk or 020 8981 6617 for assistance and to discuss an alternative format of application.